

Neighbourhood Planning Meeting 7th October 2020

Location : 20 Main Street, Hayton

Attendees: Peter Naylor (PN), Roger Smith (RS), Carole Oldham, (CO)

Via Zoom: Tamara Burton (TB)

- PN asked for thoughts on whether we should recruit more members to the team. It was decided that unless a specific skill set was required that was not already covered, that there was no need at this point.
- The budget for Open Plan was discussed
- It was agreed that face to face meetings were preferred where current Government COVID19 restrictions allow and to encourage smaller working groups, rather than large attendance meetings
- PN will attend the Parish Council meeting on the 7th November to discuss the control of the budget.
- An evidence base exercise for the plan needs to be conducted to determine what is already known about the village, this will include acquiring maps, site plans, etc. PN to request Howard Oates set up a working group to gather this information.
- A repository will be required to keep any information acquired safe and accessible to the members of the Neighbourhood Plan Team. It was suggested that we use Google Drive, this can also be used to share documents within the Team, PN to investigate further.
- It was noted that the team needs to be periodically aware of the Government White Paper, that may make changes to the way the Neighbourhood Plan application has to be modelled and submitted.
- It was agreed that the Questionnaire needs to be condensed and should be ready for distribution by 1st week in November, in both online and paper form. PN to

discuss with Paul Gott the cost of printing TB and CO to meet next week to move this forward.

- An up to date list of Business in the Parish is required - TB to discuss with Sue Gott.
- A Newsletter is due to go out this month, PN to compile a piece, outlining the purpose of the Neighbourhood Plan and asking for anyone who has not already done so the submit details of land they want to be considered for development with the Parish.
- Due to current Government restrictions around COVID19, ideas are needed to move forward with Developer Site forums. To be investigated and discussed further. Once a decision is made Developers will be informed.
- It was suggested that as an information tool to the Parish residents and businesses, that a few posters could be put up around the village with links to the website and a QR code for the Questionnaire.
- RS said he was happy to take control of matters relating to the funding.

The next meeting to be arranged for the last week in October, date and location to be advised by PN.